

# FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



## Annual Return (other than OPCs and Small Companies)

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

### I. REGISTRATION AND OTHER DETAILS

(i) \* Corporate Identification Number (CIN) of the company

U24100PB2022PTC055213

Pre-fill

Global Location Number (GLN) of the company

\* Permanent Account Number (PAN) of the company

ABHCS8509B

(ii) (a) Name of the company

SK MINERALS & ADDITIVES PRI

(b) Registered office address

Satkartar Building, Near Khalsa Petrol Pump, G.T. Road NA  
Khanna  
Ludhiana  
Punjab  
141401

(c) \*e-mail ID of the company

MO\*\*\*\*\*@IL.COM

(d) \*Telephone number with STD code

08\*\*\*\*\*81

(e) Website

(iii) Date of Incorporation

10/02/2022

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Private Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

☒ Yes ☐ No

(vi) \*Whether shares listed on recognized Stock Exchange(s)

☐ Yes ☒ No

(vii) \*Financial year From date  (DD/MM/YYYY) To date  (DD/MM/YYYY)

(viii) \*Whether Annual general meeting (AGM) held ☒ Yes ☐ No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted ☐ Yes ☒ No

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	G	Trade	G1	Wholesale Trading	82.2
2	C	Manufacturing	C6	Chemical and chemical products, pharmaceuticals, medicinal chemical and	17.8

## III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

\*No. of Companies for which information is to be given

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1				

## IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

### (i) \*SHARE CAPITAL

#### (a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	5,000,000	5,000,000	5,000,000	5,000,000
Total amount of equity shares (in Rupees)	50,000,000	50,000,000	50,000,000	50,000,000

Number of classes

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Equity Shares				

Number of equity shares	5,000,000	5,000,000	5,000,000	5,000,000
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	50,000,000	50,000,000	50,000,000	50,000,000

**(b) Preference share capital**

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

**(c) Unclassified share capital**

Particulars	Authorised Capital
Total amount of unclassified shares	0

**(d) Break-up of paid-up share capital**

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
<b>Equity shares</b>	Physical	DEMAT	Total			
<b>At the beginning of the year</b>	1,600,000	0	1600000	16,000,000	16,000,000	
<b>Increase during the year</b>	3,400,000	0	3400000	34,000,000	34,000,000	0
i. Public Issues	0	0	0	0	0	0
ii. Rights issue	3,400,000	0	3400000	34,000,000	34,000,000	
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0

vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify <input type="text"/>						
<b>Decrease during the year</b>	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify <input type="text"/>						
<b>At the end of the year</b>	5,000,000	0	5000000	50,000,000	50,000,000	

### Preference shares

<b>At the beginning of the year</b>	0	0	0	0	0	
<b>Increase during the year</b>	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify <input type="text"/>						
<b>Decrease during the year</b>	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify <input type="text"/>						
<b>At the end of the year</b>	0	0	0	0	0	

ISIN of the equity shares of the company

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

**(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) \***

☒ Nil

[Details being provided in a CD/Digital Media]

☐ Yes ☐ No ☐ Not Applicable

Separate sheet attached for details of transfers

☐ Yes ☐ No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting			
Date of registration of transfer (Date Month Year)			
Type of transfer		1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)	
Ledger Folio of Transferor			
Transferor's Name			
	Surname	middle name	first name
Ledger Folio of Transferee			

Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)	<input type="text"/>
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Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
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Ledger Folio of Transferor	<input type="text"/>
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Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Ledger Folio of Transferee	<input type="text"/>
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Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

**(iv) \*Debentures (Outstanding as at the end of financial year)**

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
<b>Total</b>			0

**Details of debentures**

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

**(v) Securities (other than shares and debentures)**

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

**V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)**

**(i) Turnover**

1,093,768,979

**(ii) Net worth of the Company**

92,957,664

**VI. (a) \*SHARE HOLDING PATTERN - Promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	5,000,000	100	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	

6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	<b>Total</b>	5,000,000	100	0	0

**Total number of shareholders (promoters)**

4

**(b) \*SHARE HOLDING PATTERN - Public/Other than promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	



	<b>Total</b>	0	0	0	0
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**Total number of shareholders (other than promoters)**

0

**Total number of shareholders (Promoters+Public/  
Other than promoters)**

4

**VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS  
(Details, Promoters, Members (other than promoters), Debenture holders)**

<b>Details</b>	<b>At the beginning of the year</b>	<b>At the end of the year</b>
Promoters	4	4
Members (other than promoters)	0	0
Debenture holders	0	0

**VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

**(A) \*Composition of Board of Directors**

<b>Category</b>	<b>Number of directors at the beginning of the year</b>		<b>Number of directors at the end of the year</b>		<b>Percentage of shares held by directors as at the end of year</b>	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
<b>A. Promoter</b>	4	0	3	0	36	0
<b>B. Non-Promoter</b>	0	0	0	0	0	0
(i) Non-Independent	0	0	0	0	0	0
(ii) Independent	0	0	0	0	0	0
<b>C. Nominee Directors representing</b>	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>36</b>	<b>0</b>

**Number of Directors and Key managerial personnel (who is not director) as on the financial year end date**

3

**(B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year**

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
Mohit Jindal	05351969	Director	600,000	
Rohit Jindal	06856831	Director	600,000	
Shubham Jindal	08938747	Director	600,000	

**(ii) Particulars of change in director(s) and Key managerial personnel during the year**

2

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
Shubham Jindal	08938747	Additional director	30/12/2023	Change in Designation
Sunita Rani	08938748	Director	21/04/2023	Cessation

**IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS****A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS**

Number of meetings held

2

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	30/12/2023	4	4	100
Extra-Ordinary General Meeting	07/03/2024	4	4	100

**B. BOARD MEETINGS**

\*Number of meetings held

20

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	19/04/2023	4	4	100
2	20/04/2023	4	4	100
3	21/04/2023	4	4	100
4	18/05/2023	3	3	100

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
5	22/05/2023	3	3	100
6	26/05/2023	3	3	100
7	08/06/2023	3	3	100
8	08/07/2023	3	3	100
9	23/08/2023	3	3	100
10	02/09/2023	3	3	100
11	06/11/2023	3	3	100
12	23/11/2023	3	3	100

### C. COMMITTEE MEETINGS

Number of meetings held

0

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1					

### D. \*ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	30/09/2024
								(Y/N/NA)
1	Mohit Jindal	20	20	100	0	0	0	Yes
2	Rohit Jindal	20	20	100	0	0	0	Yes
3	Shubham Jind	20	20	100	0	0	0	Yes

### X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of CEO, CFO and Company secretary whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of other directors whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Mohit Jindal	Director	3,600,000	0	0	0	3,600,000
2	Rohit Jindal	Director	3,600,000	0	0	0	3,600,000
3	Shubham Jindal	Director	2,210,000	0	0	0	2,210,000
	Total		9,410,000	0	0	0	9,410,000

## XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

\* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year ☒ Yes ☐ No

B. If No, give reasons/observations

## XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

**XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment**

☒ Yes ☐ No

**XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES**

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Sumit Ghai

Whether associate or fellow

☐ Associate ☒ Fellow

Certificate of practice number

12814

**I/We certify that:**

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.
- (c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of the incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.
- (d) Where the annual return discloses the fact that the number of members, (except in case of a one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

**Declaration**

I am Authorised by the Board of Directors of the company vide resolution no. ..

09

dated

02/09/2024

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- All the required attachments have been completely and legibly attached to this form.

**Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.**

**To be digitally signed by**

Director

Mohit Jindal  
Digitally signed by Mohit Jindal  
Date: 2024.12.06 18:14:35 +05'30'

DIN of the director

03\*1\*6\*

**To be digitally signed by**

SUMIT GHAI  
Digitally signed by SUMIT GHAI  
Date: 2024.12.06 19:26:19 +05'30'

- ☐ Company Secretary  
☒ Company secretary in practice

Membership number

Certificate of practice number

#### Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachement(s), if any

Attach

Attach

Attach

Attach

#### List of attachments

List of Shareholders.pdf  
MGT 8.pdf  
List of meetings.pdf  
List of Designated Person.pdf

Remove attachment

Modify

Check Form

Prescrutiny

Submit

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**

**SK MINERALS & ADDITIVES PRIVATE LIMITED**

(CIN: U24100PB2022PTC055213)

Office: Satkartar Building, Near Khalsa Petrol Pump

G.T. Road Khanna, Ludhiana 141401 PB

Email: mohitjindal2008@gmail.com, Ph. No: +91-8130228881

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**LIST OF DESIGNATED PERSON**  
**FOR DECLARATION OF BENEFICIAL INTEREST**

*(Pursuant to Rule 9 (4) of the Companies (Management and Administration) Rules, 2014)*

Sr. No.	Name	DIN	Designation	Date of Authorization
1	Mohit Jindal	05351969	Director	06/01/2024
2	Rohit Jindal	06856831	Director	06/01/2024
3	Shubham Jindal	08938747	Director	06/01/2024

**For SK MINERALS & ADDITIVES PRIVATE LIMITED**



**(Mohit Jindal)**

Director

DIN: 05351969



**(Rohit Jindal)**

Director

DIN: 06856831

**SK MINERALS & ADDITIVES PRIVATE LIMITED**

(CIN: U24100PB2022PTC055213)

Office: Satkartar Building, Near Khalsa Petrol Pump

G.T. Road Khanna, Ludhiana 141401 PB

Email: mohitjindal2008@gmail.com, Ph. No: +91-8130228881

**Board Meetings held during Financial Year 2023-24**

S. No.	Date of Meeting	Total Number of Members as on the date of the meeting	Attendance	
			Number of Members attended	% of Attendance
1	19/04/2023	4	4	100
2	20/04/2023	4	4	100
3	21/04/2023	4	4	100
4	18/05/2023	3	3	100
5	22/05/2023	3	3	100
6	26/05/2023	3	3	100
7	08/06/2023	3	3	100
8	08/07/2023	3	3	100
9	23/08/2023	3	3	100
10	02/09/2023	3	3	100
11	06/11/2023	3	3	100
12	23/11/2023	3	3	100
13	24/11/2023	3	3	100
14	06/01/2024	3	3	100
15	10/01/2024	3	3	100
16	19/01/2024	3	3	100
17	01/03/2024	3	3	100
18	08/03/2024	3	3	100
19	19/03/2024	3	3	100
20	26/03/2024	3	3	100

**For SK MINERALS & ADDITIVES PRIVATE LIMITED****(Mohit Jindal)**

Director

DIN: 05351969

**(Rohit Jindal)**

Director

DIN: 06856831



# SK MINERALS & ADDITIVES PRIVATE LIMITED

(CIN:- U24100PB2022PTC055213)

Regd. Office: Satkartar Building, Near Khalsa Petrol Pump,

G.T. Road Khanna, Ludhiana-141401 PB

Email: mohitjindal2008@gmail.com

Contact No: +91-8130228881

## LIST OF EQUITY SHAREHOLDERS AS ON 31<sup>st</sup> March, 2024

S.No.	Name	Father/Husband's Name	Address	No. Of Shares
1.	Mohit Jindal	Ram Karan Jindal	Jindal Niwas, Street No. 3, Near Khanna Nursing Home, Dharampura Estate, Khanna, Ludhiana- 141401 PB	6,00,000
2.	Rohit Jindal	Ram Karan	Jindal Niwas, Street No. 3, Near Khanna Nursing Home, Dharampura Estate, Khanna, Ludhiana- 141401 PB	6,00,000
3.	Sunita Rani	Rajinder Pal Garg	Jindal Niwas, Street No. 3, Near Khanna Nursing Home, Dharampura Estate, Khanna, Ludhiana- 141401 PB	32,00,000
4.	Shubham Jindal	Karam Chand	House No. 566, Ward No. 23, Samrala Road, Sulekh Ram Street, Khanna-141401 PB	6,00,000
			<b>Total</b>	<b>50,00,000</b>

**For SK MINERALS & ADDITIVES PRIVATE LIMITED**



**(Mohit Jindal)**

Director

DIN: 05351969



**(Rohit Jindal)**

Director

DIN: 06856831



**Form No. MGT-8**

**CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE**

*[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]*

We have examined the registers, records and books and papers of **SK Minerals & Additives Private Limited** (the Company) (CIN: U24100PB2022PTC055213) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on 31st March, 2024. In our opinion and to the best of information provided to us and according to the examinations carried out by us and explanations furnished to us by the company, its officers and agents, we certify that:

- A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. during the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under as enumerated below:
  1. Its status under the Act;
  2. The Company has kept and maintained all registers as stated in **Annexure 'A'** to this certificate, as per the provisions and the rules made there under and all entries therein have been duly recorded.
  3. The Company has filed the forms and returns as stated in **Annexure 'B'** to this certificate, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within/beyond the prescribed time;
  4. The Company has conducted meetings of Board of Directors and the meetings of the members of the company on due dates as stated in **Annexure 'C'** to this certificate in respect of which meetings, proper notices were given and the proceedings including the circular resolutions, if any, have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
  5. The Company was not required to close Register of Members / Security holders.
  6. The Company has not granted any advances/loans to its directors and/or persons or firms or companies referred in section 185 of the Act;
  7. As certified by the Management, the Company has entered into contracts/arrangements with related parties at arm's length price as specified in section 188 of the Act;



*MGT-8 - Certificate by Company Secretary in Practice for year 2023-24*  
*SK MINERALS & ADDITIVES PRIVATE LIMITED*

8. During the financial year under review, The Company has increased its authorised share capital in the following manner:

S.No	From	To	Date of EGM
1	Two Crore Fifty Lakhs	Five Crores	07-03-2024

During the financial year, The Company has made following allotments:

S.No	Date of allotment	No. of Shares
1	24-11-2023	9,00,000
2	19-03-2024	25,00,000

However, the Company has complied with the provisions related to increase in Authorised Share Capital and Allotments made during the financial year under review.

9. The Company has not kept in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act
10. The Company has not declared any dividend during the financial year. Hence, there was no unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act;
11. The Company has signed audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
12. The Company has complied with the provisions related to constitution/ appointment/ re-appointments/ retirement/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them.
13. The Company has complied with the provisions related to appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
14. As per management confirmation, the company has complied with the provisions related to approvals to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act;
15. The Company has not accepted renewed/ repaid any kind of deposits;
16. The Company has complied with the provisions related to borrowings from banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable;
17. The Company has complied with the provisions related to loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act;
18. The Company has carried out alteration in the provisions of the Memorandum of Association



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**SK MINERALS & ADDITIVES PRIVATE LIMITED**

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Articles of Association of the Company during the period of report and the Company has complied with the provisions related to all the alteration

Place: Ludhiana  
Date: 06.12.2024

For Lal Ghai & Associates  
Company Secretaries

Sumit Ghai, FCS  
Partner  
M. No. 10253 / C.P. No. 12814  
**UDIN: F010253F003286031**



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*SK MINERALS & ADDITIVES PRIVATE LIMITED*

**Annexure A**

**STATUTORY REGISTERS AS MAINTAINED BY THE COMPANY**

<b>S. No.</b>	<b>Particulars</b>	<b>Under Section (Companies Act 2013)</b>
1.	Register of Members	88
2.	Register of Charge	85
3.	Register of Returns	94
4.	Books of Accounts	128
5.	Register of Directors & KMPs & their Shareholding	170
6.	Minutes Book for the meetings of Directors	118
7.	Minutes Book for shareholders meetings	118
8.	Minutes Book for the committee meetings	118
9.	Register of Contracts in which Directors are Interested	189
10.	Attendance Register for Board Meetings	
11.	Attendance Register for Shareholders Meetings	
12.	Attendance Register for Committee Meetings	
13.	Register of Common Seal	
14.	Register of Share Transfer	
15.	Register of disclosure of Interest by Directors	
16.	Register of Fixed Assets along with the location of the assets	



*MGT-8 - Certificate by Company Secretary in Practice for year 2023-24*  
*SK MINERALS & ADDITIVES PRIVATE LIMITED*

**Annexure - B**

**E-Forms and Returns as filed by the Company during the financial year ending on 31<sup>st</sup> March, 2024 with Registrar of Companies, Regional Director, Central Government or other authorities as required under the Companies Act, 2013**

S. No.	Form No./Return	Purpose
1.	DPT-3	Return of Particulars of transactions not considered as deposits under the Companies Act, 2013
2.	CHG-1	Return for Creation of Charge of ICICI Bank Limited dated 21.04.2023
3.	CHG-4	Return for Satisfaction of Charge of ICICI Bank Limited
4.	CHG-1	Return for Creation of Charge of Union Bank of India dated 23.11.2023
5.	AOC-4	Filing of Financial Statements for the year ended 31st March, 2023
6.	MGT-7A	Filing of Annual Return for the year ended 31st March, 2023
7.	ADT-1	Return of Appointment of Auditor for 5 years (Rajesh Dharam Pal & Associates FRN: 0021920N)
8.	PAS-3	Return of Allotment dated 24.11.2023
9.	PAS-3	Return of Allotment dated 19.03.2024
10.	DIR-12	Return for Change in Designation of Shubham Jindal from Additional Director to Director
11.	DIR-12	Return for Cessation of Sunita Rani (DIN: 08938748) as Director of the Company
12.	SH-7	Return for Increase in Authorized Share Capital from Rs. 2.5 Crores to Rs. 5 Crores
13.	INC-33	Filing of Memorandum of Association with increased Authorized Share Capital of Rs. 5 Crores



*MGT-8 - Certificate by Company Secretary in Practice for year 2023-24*  
*SK MINERALS & ADDITIVES PRIVATE LIMITED*

*Annexure C*

**DETAILS OF MEETINGS HELD DURING FY 2023-24**

<b>S. No.</b>	<b>Type of Meeting</b>	<b>Date of Meeting</b>
1.	Annual General Meeting	30 Dec 2023
2.	Extra-Ordinary General Meeting	07 Mar 2024
3.	Board Meeting	19 Apr 2023
4.	Board Meeting	20 Apr 2023
5.	Board Meeting	21 Apr 2023
6.	Board Meeting	18 May 2023
7.	Board Meeting	22 May 2023
8.	Board Meeting	26 May 2023
9.	Board Meeting	08 Jun 2023
10.	Board Meeting	08 Jul 2023
11.	Board Meeting	23 Aug 2023
12.	Board Meeting	02 Sep 2023
13.	Board Meeting	06 Nov 2023
14.	Board Meeting	23 Nov 2023
15.	Board Meeting	24 Nov 2023
16.	Board Meeting	06 Jan 2024
17.	Board Meeting	10 Jan 2024
18.	Board Meeting	19 Jan 2024
19.	Board Meeting	01 Mar 2024
20.	Board Meeting	08 Mar 2024
21.	Board Meeting	19 Mar 2024
22.	Board Meeting	26 Mar 2024

