

SK MINERALS & ADDITIVES PRIVATE LIMITED

(CIN: U24100PB2022PTC055213)

Regd. Office: Satkartar Building, Near Khalsa Petrol Pump,

G.T. Road Khanna Ludhiana 141401 PB

Email: mohitjindal2008@gmail.com

Ph. No: 8130228881

NOTICE OF EXTRA-ORDINARY GENERAL MEETING

NOTICE is hereby given that an Extra-ordinary General Meeting of the Equity Shareholders of **SK MINERALS & ADDITIVES PRIVATE LIMITED** will be held on Thursday, 07th day of March 2024 at 11:00 a.m. at the registered office of the Company situated at Satkartar Building, Near Khalsa Petrol Pump, G.T. Road Khanna Ludhiana 141401 PB to transact the following business:

SPECIAL BUSINESS:

1. INCREASE IN THE AUTHORIZED SHARE CAPITAL AND CONSEQUENT ALTERATION OF THE CAPITAL CLAUSE IN THE MEMORANDUM OF ASSOCIATION OF THE COMPANY:

To consider and, if thought fit, to pass with or without modification the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 13 sub-section (1) read with Section 61 and 64 and other applicable provisions, if any, of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof) and rules framed there-under, the approval of the members of the Company be and is hereby accorded to increase the Authorized Share Capital of the Company from existing Rs. 2,50,00,000/- (Rupees Two Crore Fifty Lakh Only) divided into 25,00,000 (Twenty Five Lakh) Equity Shares having a face value of Rs. 10/- each to Rs. 5,00,00,000/- (Rupees Five Crore Only) divided into 50,00,000 (Fifty Lakh) Equity Shares having a face value of Rs.10/- each by creation of additional 25,00,000 (Twenty Five Lakh) equity shares of Rs. 10/- (Rupees Ten Only) each.

RESOLVED FURTHER THAT the Memorandum of Association of the Company be and is hereby altered by substituting the existing Clause V thereof by the following new Clause V as under:

V. The Authorised Share Capital of the Company is Rs. 5,00,00,000/- (Rupees Five Crores only) divided into 50,00,000/-(Fifty Lakhs) Equity Shares of Rs.10/- (Rupees Ten) each.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to make necessary application(s) and to sign, execute and file all such forms, papers and documents as may be required from time to time and to do all such acts, deeds and things as may be required in this connection.”

**By Order of the Board of Directors
For SK Minerals & Additives Private Limited**

(Mohit Jindal)
Director
DIN: 05351969

Place: Ludhiana
Date: 01.03.2024

Note(s):

1. The Explanatory Statement pursuant to Section 102 the Companies Act, 2013 in respect of said resolutions is furnished as Annexure to the Notice.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE IN THE MEETING INSTEAD OF HIMSELF / HERSELF, AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PERSON CAN ACT AS A PROXY ON BEHALF OF A MAXIMUM OF 50 MEMBERS AND HOLDING IN AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY. A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY, PROVIDED THAT THE PERSON DOES NOT ACT AS PROXY FOR ANY OTHER PERSON OR SHAREHOLDERS.**

The instrument(s) appointing the proxy, if any, shall be deposited at the Registered Office of the Company at Satkartar Building, Near Khalsa Petrol Pump, G.T. Road Khanna Ludhiana 141401 PB not less than Forty Eight (48) hours before the commencement of the meeting and in default, the instrument of proxy shall be treated as invalid.

3. During the Period beginning 24 hours before the time fixed for the commencement of Meeting and ending with the conclusion of the Meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company. All documents referred to in the Notice and accompanying explanatory statement are open for inspection at the Registered Office of the Company on all working days of the Company between 11:00 a.m. and 01:00 p.m. upto the date of the Extraordinary General Meeting and at the venue of the Meeting for the duration of the Meeting.
4. Members are requested to notify change in address, if any, to the Company at its registered Office quoting their folio number.
5. Only members carrying the attendance slips or the holders of valid proxies registered with the Company will be permitted to attend the meeting.

Explanatory Statement pursuant to section 102 of the Companies Act, 2013

ITEM NO.1

The Company, in order to meet its growth objectives and to strengthen its financial position, is required to generate long term resources by issuing securities. It is therefore deemed appropriate to increase the Authorised Share Capital of the Company from Rs. 2,50,00,000/- (Rupees Two Crore Fifty Lakh Only) divided into 25,00,000 (Twenty Five Lakh) Equity Shares having a face value of Rs. 10/- each to Rs. 5,00,00,000/- (Rupees Five Crore Only) divided into 50,00,000 (Fifty Lakh) Equity Shares having a face value of Rs.10/- each by creation of additional 25,00,000 (Twenty Five Lakh) equity shares of Rs. 10/- (Rupees Ten Only) each.

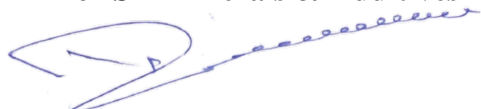
The provisions of the Companies Act, 2013 require the Company to seek the approval of the Members for increase in the authorised share capital and to amend Capital Clause in Memorandum of Association.

The Board of Directors accordingly recommends the resolution set out at Item No. 1 of the accompanying Notice for the approval of the Members.

A copy of the draft amended Memorandum of Association of the Company is available for inspection, which can be inspected at the Registered Office of the Company during working hours on any working day.

None of the Directors and their relatives are, in any way, concerned or interested in the said resolutions except to the extent of their shareholding in the Company.

**By Order of the Board of Directors
For SK Minerals & Additives Private Limited**



(Mohit Jindal)
Director
DIN: 05351969

Place: Ludhiana
Date: 01.03.2024

Form MGT-11**Proxy Form**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN	U24100PB2022PTC055213
Name of the company	SK MINERALS & ADDITIVES PRIVATE LIMITED
Registered office	Satkartar Building, Near Khalsa Petrol Pump, G.T. Road, Ludhiana, Khanna-141401 PB

Name of the member(s)		
Registered address		
Email ID	Folio No. / Client ID	DP ID

I/We, being the member (s) of shares of the above-named company, hereby appoint

1.	Name		Email ID	
	Address		Signature	

Or failing him

2.	Name		Email ID	
	Address		Signature	

Or failing him

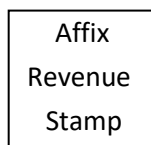
3.	Name		Email ID	
	Address		Signature	

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at an Extra-Ordinary General Meeting of the company, to be held on the 07/03/2024 at 11:00 A.M. at registered office of the company and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No

1. Increase in the Authorized Share Capital and consequent alteration of the Capital Clause in the Memorandum of Association of the Company.

Signed this _____
Signature of shareholder



Signature of Proxy holder (s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.

SK MINERALS & ADDITIVES PRIVATE LIMITED

(CIN: U24100PB2022PTC055213)

Regd. Office: Satkartar Building, Near Khalsa Petrol Pump,

G.T. Road Khanna Ludhiana 141401 PB

Email: mohitjindal2008@gmail.com

Ph. No: 8130228881

ATTENDANCE SLIP

EXTRA-ORDINARY GENERAL MEETING

Date:	07/03/2024	Time :	11:00 A.M
Place:	Ludhiana		

Folio No. / DP ID Client ID No.	
Name of First named Member/Proxy/ Authorised Representative	
Name of Joint Member(s), if any:	
No. of Shares held	

I/we certify that I/we am/are member(s)/proxy for the member(s) of the Company.

I/we hereby record my/our presence at the General Meeting of the Company being held on 07/03/2024 at 11:00 A.M. at registered office of the company.

.....

Signature of First holder/Proxy/Authorised Representative

Signature of 1st Joint holder

Signature of 2nd Joint holder

Note(s): 1. Please sign this attendance slip and hand it over at the Attendance Verification Counter at the Meeting Venue.

2. Only shareholders of the Company and/or their Proxy will be allowed to attend the Meeting.